

NFPs Twinning Programme

Unit costs

PL Contribution

25 January 2024



This presentation is part of the action "NFP4Health" which has received funding from the European Union's Health Programme (2014-2020) under grant agreement No 101035965.



UNIT COSTS FOR TRAVEL , ACCOMMODATION AND SUBSISTENCE COSTS

Commission Decision C(2021)35 of 12 January 2021 authorizing the use of unit costs for travel, accommodation and subsistence costs under an action or work programme under the 2021 2027 multi annual financial framework

Commission Decision C(2023)4928 of 26 July 2023 amending Commission Decision C(2021) 35

Cost categories

- ✓ **TRAVEL** unit costs
- ✓ **ACCOMODATION** unit costs
- ✓ **SUBSISTENCE** unit costs



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EU4H-2022-JA-IBA, Project: 101124540 – IncreaseNET

In the proposal, travel costs must be calculated in accordance with the unit costs set out in the following document:

https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/common/guidance/additional-information-on-unit-costs-and-contributions_en.pdf

Questions

1. Two people are travelling to Slovenia for 3 days/2 nights and specific amounts are given in the document. The coordinator asks for the accurate figures for the travel for each person to be settled in the report.

Does this mean that person travelling is entitled to these specific amounts and can purchase airline ticket/accommodation on their own without having to issue and post invoices to university?



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2. We have also doubts about subsistence costs. In the project, subsistence allowance amounts to 84 euro per day for one person. However, our national regulations regarding subsistence allowances provide rate per day to Slovenia of 45 euro plus flat fee for travel costs from and to airport as well as flat fee for a local transport plus city tax if this is the case.

Should we pay a higher subsistence allowance to the person travelling in line with the costs planned in the project?

3. According to the presentation available below:

https://hadea.ec.europa.eu/system/files/2023-11/Unit%20Costs%20PPT%20Decision%20%28C%282021%2935%29%20HADEA_version%202023.11.13.pdf

The beneficiaries do not need to keep specific records on the actual costs incurred.

Please confirm and advise me on how to correctly account for travels within the EU4Health projects?



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